

At York University our primary concern is the health and well-being of all our community members. The University is strictly adhering to the directives as laid out by the various levels of government and the public health agencies of Canada.

We expect our partners to do the same, as we all do our part to slow and limit the spread of COVID-19.

This is an unprecedented time, most of our employees are working from home and the staff that we do have on campus are providing those *Required Services* that can only be delivered while on campus. Most of our buildings are locked. For those buildings that are open, access is limited.

For the safety and well-being of everyone on campus, we request that those in your employ stay out of campus buildings.

We are recommending that your employees bring their own food and drinks when working on campus, avoid any on campus food facility and follow preventative measures to protect themselves and those around them:

**Preventative measures:**

- Stay home if sick
- Maintain a physical distance of at least two (2) metres (six feet) from others
- Wash hands with soap and water frequently and thoroughly. Dry hands completely afterward
- Use alcohol-based hand sanitizer when handwashing facilities are unavailable
- Avoid touching your eyes, nose or mouth, especially with unwashed hands
- Follow the recommendations of the government and the public health agencies regarding self-isolation
- Cover coughs and sneezes. Dispose of used tissues immediately. If you do not have a tissue, cough or sneeze into your elbow

We value our partnership and we understand that the global COVID-19 pandemic is affecting all our families, businesses and way of life but by doing our part we can help to “flatten the curve”.

Thank you,

Helen Psathas  
Assistant Vice-President, Facilities Services